

IGFA/REG/2025  
20.3.2025

Dear Sir/Madam,

International Garment Fair Association in collaboration with the three major garment exporters associations organizes the India International Garment Fair (IIGF), bi-annually. The next IIGF i.e. 73rd in the series is scheduled to be held from 1 - 3 July, 2025 at Hall No. 1, Yashobhoomi, Dwarka, New Delhi.

We would be hiring the services of Boy/Girl Guides during the fair days /pre-fair days at the venue/Official Hotels. Please ensure that the Boys/girls suggested by you should be smart, active, English speaking & able to deliver their best as per our requirement.

You are requested to send your best rate for hiring of boy/girl guides as per the following format: -

Sr. No.	Description	Rates per 10 hours shift (9.00 AM to 07.00PM) (In Rs.)
1.	Female Hostesses	
2.	Male Host	
3.	Extra hour (per hour rate) for Female hostess	
4.	Extra hour (per hour rate) for Male host	
5.	Taxes/GST (if any) - Please specify	
6.	Whether you have worked in the earlier editions of IIGFs. If yes, kindly mention the IIGF Number and Year.	

You would be required to submit an EMD/Performance Guarantee of Rs. 15,000/- in favour of IGFA by way of Demand Draft payable at New Delhi along with your quotation letter. The EMD/Performance guarantee of the successful bidder will be released after the conclusion of 73<sup>rd</sup> IIGF, July,2025, once the final payment has been settled.

Please send your sealed quotation to the undersigned at International Garment Fair Association, C/o AEPC, 406, 4th Floor, Apparel House, Sector 44, Institutional Area, Gurugram 122003 (Haryana) **latest by 3<sup>rd</sup> April'2025.**

Thanking you,

Yours faithfully,  
**Somnath Kundu**  
Consultant, IGFA